

Title: Motor Vehicle Operator
FLSA: Non-Exempt

Pay plan/Series/Level: NA-5703-05

Citation: US OPM FWS JGS, Motor Vehicle Operator, 5703, 4/91.

Major Duties: Drives various types of automobiles from sedans to passenger vans and trucks weighing up to 10,000 pounds to transport personnel, supplies, and materials throughout the installation, public roads, and city streets in all types of traffic conditions. Assists with loading and unloading cargo and materials. Ensures vehicle is not loaded beyond the rated capacity by checking cargo papers and by visual observation. Completes trip tickets and preventive maintenance service records. Fills out driver's accident report in case of accident. Performs driver's maintenance in accordance with established rules and regulations.

Skill and Knowledge: Knowledge of height, weight, width, and length of vehicle in order to judge overhead and side clearances, turning radius and braking distance. Knowledge of safety rules and traffic regulations. Knowledge on how to properly load, unload, and tow cargo. Skill in determining the shortest and safest route. Ability to recognize hazardous conditions.

Responsibility: The operator receives instructions from the supervisor or dispatcher as to the type of vehicle to be operated, destination, purpose, and work to be done. Work is evaluated for timeliness, safe delivery of cargo or passengers, and compliance with all traffic rules and safety practices.

Physical Effort: Light physical effort is required in reaching, bending, turning, or moving hands, arms, feet, and legs to operate hand and foot controls. Moderate physical effort is required in making couplings, handling objects weighing up to 40 pounds, and occasionally heavier objects with the assistance of others or weight handling equipment.

Working Conditions: Drives outside in all kinds of weather in all types of traffic at highway speeds over complicated road and interchange systems. Exposed to dirt and fumes, and the possibility of cuts, bruises, and broken bones as a result of accidents while driving or from falling objects when loading and unloading the vehicle.

EVALUATION STATEMENT

1. Citation: USOPM JGS, WG-5703, Apr 91.

2. Determination of Series and Title: This position is involved in the operation of gasoline or diesel powered wheeled vehicles used to haul cargo and transport passengers. The most appropriate standard for these duties is the Motor Vehicle Operator, NA-5703.

3. Determination of Grade: This position exceeds the WG-04 level of this standard since the work requires vehicles to be driven both on Government installations and on public roads in a full range of traffic conditions. This position does not meet the WG-06 level, as the operator is not required to operate vehicles with more than a 10,000 pound gross vehicle weight. The operator drives vehicles to transport personnel, mail, articles, and materials over installation roads and public highways. The operator must know the height, width, length and weight of the vehicle, the safety rules and regulations and how to load and unload cargo. The operator receives direction from the supervisor or dispatcher that indicate type of vehicle to be operated, destination, purpose of trip, and work to be done. The driver is responsible for performing operator maintenance in compliance with established policies. These duties and responsibilities fully meet the WG-05 level of the Motor Vehicle Operator standard.